



Idaho
Emergency
Communications
Commission

IDAHO EMERGENCY COMMUNICATIONS COMMISSION

4040 W. Guard St.

BOISE, ID 83705

OFFICIAL MINUTES

A meeting of the Idaho Emergency Communications Commission (ECC) was held on April 10, 2008 at the Best Western Lodge, 615 Main Street, Orofino, Idaho. Chairman Nancolas called the meeting to order at 10:00 a.m. A quorum was present.

Members Present:

- Garret Nancolas, Mayor, City of Caldwell, Commission Chairman
- Rich Wills, State Representative, Commission Vice-Chairman
- Teresa Baker, Ada County Prosecutor's Office
- Clint Berry, Qwest, Boise
- Dia Gainor, Chief, Idaho Bureau of Emergency Medical Services
- Troy Hagen, Ada County Paramedics
- R. David Moore, Blackfoot Police Chief, Commission Treasurer
- Kevin Quick, Chief, Pocatello Fire Department
- Chris Smith, Idaho Sheriffs Association
- Ed Button, Fire Chief, Moscow Fire Department
- Brad Coughenour, Director, Kootenai County 911
- Dodie Collier, SIEC
- Maureen Dieckmann Positron
- Charles Doty, Lewis County
- David Duke, Assistant Chief, Moscow Police Department
- Jesse Flowers, City of Moscow
- Don Gardner, Clearwater Emergency Management
- Chris Goetz, Chief Deputy, Clearwater County
- Eddie Goldsmith, ECC Project Manager
- Mike Gregory, Latah County Sheriff
- D. Hasz, Lewis County EM.
- Neal Johnson, Clearwater County
- Dean Neufeld, Department of Health & Welfare.
- Dave Reynolds, Moscow Fire/EMS
- Sandy Rollins, Latah County Disaster Services
- Amber Schafer, Operations Manager, Kootenai County 911
- Gary Stenzel, Nez Perce County
- Alisa Stone, Grants Coordinator, City of Moscow
- Karen Wallen, Idaho Military Division
- Jeff Wilson, Chief, Orofino Police Department
- J. Zumalt, Idaho County

Members Absent:

- Matt Beebe, Canyon County Commissioner
- Ann Cronin, Special Assistant, Idaho State Police, Commission Secretary
- Jim Lemm, J & R Electronics, INC., Coeur d'Alene
- Bill Shawver, Director Homeland Security
- Mitchell Toryanski, Lead Deputy Attorney General and Ex-Officio Member

Others Present:

- Rhonda Bunney, Latah County Sheriff

Approval of Agenda

Chairman Nancolas asked for a review of the Agenda.

MOTION: It was moved and seconded that the Commission approve the Agenda for the April 10, 2008, Idaho Emergency Communications Commission meeting. The motion passed.

Approval of Minutes

Chairman Nancolas asked for a review of the March 6, 2008 Minutes.

MOTION: It was moved and seconded that the Commission approve the minutes of the March 6, 2008, Idaho Emergency Communications Commission meeting as amended. The motion passed.

Financial Report

Commissioner Moore presented:

The amount of expenditures to date is \$51,165.00; the Year to Date amount of revenue collected is \$90,874.59; the current Cash Balance is \$215,515.00.

Moore asked that the report be accepted.

MOTION: It was moved and seconded that the financial statement be approved. The motion passed.

E911 Program Coordinator Report

Eddie Goldsmith reported.

March 13, I attended a meeting with the ECC Legislative Sub-Committee, Qwest, Verizon and Shoshone County to discuss legislation on Multi Line Telephone Systems (MLTS).

March 19, I attended a Technology Seminar presented by Positron in Jerome.

March 20, I attended the JLOC Oversight Committee meeting in the morning and that afternoon met with Gail Ewart (State GIS) to discuss a Statewide GIS/Mapping solution.

March 24, I traveled to Camas County to meet with Sheriff Sanders to discuss Camas County moving to Enhanced 9-1-1.

March 25, I met with Elmore County E9-1-1 Coordinator to assist with their process of moving to Phase II. The letters have gone out and they expect to be Phase II compliant within the next 7 months.

March 26, I participated in a conference call with NASNA website committee to discuss the new NASNA website. It should go online April 25th.

March 27, I attended the SIEC meeting.

March 28, I attended a meeting with Tamara Hogg, Healthcare Preparedness Coordinator, Bureau of Health Planning and Resource Development to discuss their Electronic Hospital Bed Tracking system and the possibility of providing this system to the PSAP's.

March 30, I traveled to Albuquerque, NM to attend the 2008 Western Regional APCO Conference. All were impressed to see Idaho participation at this conference. We had seven people attend, (2 from Madison County), (2 from Jefferson County), (1 from Benewah County), (1 from Elmore County), and myself.

Sub-Committee Reports

Commissioners Baker and Berry briefed the Commission on the Legislative sub-committee's actions. Commissioner Baker discussed HB447 and it was agreed that the Sub-Committee would draft a letter and a sample ordinance to be given to all the Counties to assist in the implementation of the surcharge.

Commissioner Berry discussed the sub-committee meeting that was held on March 13 with Shoshone County, Verizon and Qwest to address Multi-line Telephone System (MLTS) issues facing Idaho PSAPs. Specifically, what can be done to help PSAPs ensure that the different companies and government organizations with these systems in place have taken the appropriate steps to make sure 9-1-1 calls from their equipment is received and handled properly. Commissioner Berry is planning to present an overview to the entire Commission at the May meeting. He will also invite the representatives of Shoshone County to explain how this impacts their PSAP.

PSAP Standards

Brad Coughenour presented the report for Christine Stewart. He reported that the PSAP Standards Committee were working in five areas of 911. These areas are (1) New employee Orientation, (2) Standard Operating Procedures, (3) Equipment, (4) Call Taking Techniques and (5) Dispatching Techniques.

New Business

Future Meetings:

- May 8, 2008 (State Communications, Idaho State Police Bldg 4 (ISP Cafeteria in the ISP Round Room) 700 S. Stratford Dr., Meridian, Idaho)
- June 5, 2008 (Gowen Field Bldg 440)
- July 3, 2008 (Gowen Field Bldg 440) (Subject to holiday change)

Open Comment Period

Nancolas asked if anybody in the galley had any questions or comments.

Commissioner Gainor presented a video demonstrating data available in emergency crash notification thru ONSTAR that can be shared with 911 Centers with Next Generation 911.

Jerry Zumwalt, of Idaho County, suggested the need for more State wide training in Mapping and MSAG data base creation.

Charles Doty, County Commissioner for Lewis County, expressed his concerns that if they were to collect the 911 surcharge in Lewis County, with the population base of 4,000 they still would not have the revenue to move to enhanced 911.

MOTION: It was moved and seconded that the Commission adjourn. The motion passed.

Garret Nancolas
Mayor, of Caldwell, Commission Chairman

Gayle E. Alvarez
Administrative Assistant, Military Division